

Rules, Terms and Conditions

TERM FEES and DIRECT DEBIT

Direct Debit (SWIMMING PROGRAMS ONLY)

Our swimming program operates on a month to month basis and customers will be charged, from their nominated account/credit card, at the start of **each month**.

PLEASE NOTE: This may include part terms, where the end of the school term falls due with the start of the next school term within the same month. Unless notice has been provided you will not continue with us, that month will be charged for the end of a term and also the start of the new term (as they both fall in the same billing month).

If you have elected to pay Term based for swimming lessons, the following Terms and conditions apply:

Term Based Payment

Term fees are payable PRIOR to the commencement of lessons. A late fee of \$10 is applicable where term fees are not received prior to the first lesson, and will accumulate for each week the fees have not been paid.

Mid-term enrolments are welcome however fees are due at the time of enrolment.

Term fees will be payable pro rata from the week of enrolment for the remainder of term.

SUSPENSION OF SWIM CLASSES POLICY

*All Medical and/or non-medical suspensions must be a minimum of 2 consecutive weeks.

*Maximum suspension of 4 weeks per calendar year for non-medical suspensions.

*Lesson suspensions are only available for families who do not have outstanding amounts owing.

*Requests for non-medical suspension should be submitted in writing via email 4 weeks prior to the absence from lessons.

*In cases of illness/or injury a medical certificate must be provided within one week of your first missed lesson.

*Suspensions over four (4) weeks will constitute as a cancellation and will not be suspended for the extra period of time. Suspension required for longer than 4 weeks is considered a dropped enrolment. Please contact Moving Bodies Aquatics upon return with your availability and we will do our best to accommodate you.

GOVERNMENT VOUCHERS

Moving Bodies is registered as a provider for the Active Kids and Creative Kids Rebate.

Vouchers must be emailed to activekids@movingbodies.com.au

PUBLIC HOLIDAYS

Where a public holiday falls within the school term, classes will not operate and relevant term fees will be adjusted accordingly.

RE-ENROLMENTS - TERM CLASSES

Moving Bodies does not automatically re-enrol students. Please use your Moving Bodies portal to re-enrol.

RE-ENROLMENTS - SWIM CLASSES

Moving Bodies automatically re-enrols students in our swim classes. If you wish to cancel your enrolment, a minimum of 4 weeks notice is to be given.

GYMNASTICS ASSOCIATION FEES

Each registered member of Gymnastics NSW pays an annual registration fee that covers their personal insurance while participating in Gymnastics through a Gymnastics NSW affiliated club. By registering as a member, participants receive access to exclusive offers, competitions and events.

PICK UP / DROP PROCEDURE:

Please ensure your child is signed in and out of each class and dropped off and picked up from the Centre appropriately. Please be mindful of all children and their safety when travelling in the vicinity of the Centre in a vehicle. All class participants and siblings should be supervised by a parent prior to and after classes have finished. Please do not enter the gym floor area or play on surrounding equipment, at any time, unless participating in a class and class has commenced. Siblings are not permitted on the floor area or equipment at any time, and should remain safely with their parent. Please see Reception staff for options with siblings during class times.

Please note: You are responsible for payment for your student's classes WHETHER OR NOT YOUR STUDENT ATTENDS CLASS until the time you notify the staff VIA WRITTEN NOTICE.

Please do not rely on your student to verbally let us know that he/she will no longer be attending classes. If a student stops coming to class without notification then that student's account will be charged for the additional 30 days. This charge will be for holding the student's place in that class instead of offering that place to one of the many on a waiting list.

WHAT TO WEAR

Wear comfortable clothes that do not restrict movement. For gymnastics classes, children should be in bare feet only. Appropriate footwear is to be worn for Ninja/ Parkour classes (either sneakers or grippy socks as instructed by the Coaches). Hair should be secured away from the child's face. Under no circumstances should a child wear jewellery, hair clips, head bands or sunglasses during their lessons.

PRIVACY

Moving Bodies requires personal information at the time of enrolling for a program. These specifics, such as your name, contact number, email address and postal address enable us to provide our service and communicate with you. This information also allows us to provide a

variety of updates and upcoming program detail to you. Required information also includes details about participating children such as their age and any medical or behavioural conditions. This information assists us with our class management. Under no circumstances are personal details shared with a third party.